



AMERICAN OSTEOPATHIC BOARD OF SURGERY

AOBS RULES OF CONDUCT FOR THE IN-PERSON ORAL EXAM

Acknowledgement of receipt of the AOBS Oral Examination Rules of Conduct must be received before exam registration is confirmed.

The following rules of conduct for American Osteopathic Board of Surgery (AOBS) oral exams have been established to ensure a fair and consistent experience for all Candidates and protect the integrity and reputation of the AOBS and its exams. Other rules may apply.

Failure to comply with these rules of conduct will result in invalidation of your examination. You will be called to appear before the AOBS. Failure to appear will prevent continuation of your examination process and constitutes a failure, as well as an ethical violation that will be stated on your record and reported to the American Osteopathic Association.

- Professional dress is required.
- Candidates are expected to always conduct themselves in a professional manner at all times.
- Candidates must register prior to the exam and present a government-issued photo ID upon registration. Your final confirmation letter will provide you with your exam time, and time required for registration.
- After registration, Candidates will be sequestered into a general seating area. Once sequestered, Candidates will not be allowed to socialize.
- Once escorted to the examination room, Candidates must be in their seats 15 minutes prior to the exam start time. Instructions regarding the exam will be provided to you verbally.
- Candidates and Examiners will be asked to provide any potential conflicts of interest.
- Once entering the examination room, Candidates may not leave without permission from an Examiner.
- A Candidate requiring restroom breaks must be accompanied by an Examiner. Exam time will not be extended.
- No cell phones, PDAs, watches or other electronic devices are permitted in the examination room.
- No handbags, briefcases, backpacks, suitcases, or personal property including notes or books are permitted in the examination or sequestered area.
- Candidates are responsible for the storage of their personal items prior to attending the exam (hotel room, hotel baggage claim, etc.) AOBS and/or AOA staff will not be responsible for personal items.
- Candidates shall not discuss the examination content or process with anyone at any time.
- Exam Examiners are available to assist with exam process only but, may not discuss exam content with a Candidate. Candidates should not seek out Examiners to ask questions about the content of the exam before or after examination.
- During the exam, time remaining will be announced during the examination.
- After completing his/her exam, Candidates must turn in all materials and promptly leave the examination area.
- Any special requests must be made in writing to the AOBS within 90 days of the exam date.
- Candidates will be given the Appeals Policy which must be submitted acknowledging the policy and limitations.